

# STEP 6 - Open Registrations

Once the registration form has been approved by SA Country, PUBLISH.

## **ASSOCIATIONS WITH CLUBS**

Notify your clubs that the association registration form has been published. Clubs will now be able to complete the club component of the registration form and open registrations for players.

## **ASSOCIATIONS WITH NO CLUBS**

See next page with instructions on how to finalise and open registrations.



## **ASSOCIATIONS WITH CLUBS & INDEPENDENT TEAMS**

Notify your clubs that the association registration form has been published. Clubs will now be able to complete the club component of the registration form and open registrations for players.

See next page with instructions on how to finalise and open registrations for Independent Teams.



# STEP 6 - Open Registrations

## Registration Form

**Registration Example**

Competition Registrations close on 15-09-2023

Registration Open 

Registrations Close 

Membership Product\*

Training 

Special Note 

Photos 

No photos available

Select Registration Open and Registration Close dates.

1



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Membership Product\*

SA Country Levy x Non-Playing Membership x SAC Temporary Fill-in Player x

Select ALL membership products from dropdown.

2

Tick all Membership types, this makes them available to be registered to.

3

## SA Country Levy

Membership Type	Registration Type	Registration Divisions	Lock Registrations Immediately	Registration Cap	Publicly Display	
<input checked="" type="checkbox"/>	13+	Individual	Senior Men	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	13+	Individual	Senior Women	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	13+	Individual	U18 Boys	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	13+	Individual	U18 Girls	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>

Tick Publicly Display.

3

## Non-Playing Membership

Membership Type	Registration Type	Registration Divisions	Lock Registrations Immediately	Registration Cap	Publicly Display
<input checked="" type="checkbox"/>	Coach	Individual	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Referee	Individual	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Team Manager	Individual	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>



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5 Add any other details or information you would like to include in your registration form.

4 Training Days, Times and Venues can optionally be added. Members will be able to see when and where they will be training for the season.

The screenshot shows a registration form with the following elements:

- Training** (checked checkbox with a help icon)
- Training days and Times** (checked checkbox)
- Training Venue** (checked checkbox)
- Select Existing Venue**
- Specify Alternate Venue**
- Special Note** (with a help icon) - Below it is a text area with the placeholder "Write a brief description of the Competition.."
- Photos** (with a help icon) - Below it is the text "No photos available"

Callout 4 points to the "Training" checkbox and the "Training days and Times" and "Training Venue" sections. Callout 5 points to the "Special Note" section.



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6  
Enter club contact details for members to readily have a contact for registration queries

Reply to contact details 

Name

Jess Lee

Role

Administrator

Email

admin@sacbc.com.au

Phone

0477125811

Additional Questions 

Registration Questions



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## Additional Questions ?

7

### Registration Questions

#### Additional Personal Questions

- What is your nationality?
- Are you from a culturally and/or linguistically diverse community?
- Do you take Any Regular Medications?
- Please list any injury which is current or recurring or requires surgery?
- Do you have an intellectual disability or a physical impairment?
- What is your Disability Care Number?
- What Type of Disability do you have?
- Public Profile - I consent to the profile of the registering person being made public.

#### Other Questions

- Which Professional Team do you follow?
- How did you hear about this Competition?
- What is your T-Shirt Size (please note these are only Children sizes)?

#### Other Affiliate Questions

- Enable Play with a Friend
- Your Support is important for the continued success of our organisation. Are you interested?
- How many years have you played Basketball?
- Which School do you/does your child attend?
- What school grade are you/is your child in?
- Have you participated in the Sporting School Program?
- Enable Refer a Friend

#### Referee Membership Questions (only enabled if Referee membership type is chosen)

- Are you new to Refereeing?
- What is your Association Level?

Tick any additional registration questions you would like included in your registration form. There are already a number of questions pre-filled required by SA Country and Basketball Australia.

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- Are you new to Refereeing?
- What is your Association Level?
- Have you completed the prerequisites for a training Referee?
- What is your National Referee Accreditation level?
- ▼ Coach Membership Questions (only enabled if Coach membership type is chosen)
  - What is your National Coach Accreditation level?

## Advanced Settings

Shop

### Send invites to

Invite

- Send  
 No Send

8 Select "No Send" for "Send invites to", as there are currently no members in Basketball Connect invites will not send to anyone.

In future seasons, this feature can be used to send invites to members in Basketball Connect.

9 Select Preview to see what the registration form will look like. Click Open Registrations.

Save as Draft

Preview

Open Registrations



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## Registration Form

Year: 2023 

Open your registration form by clicking the page icon.

Competition Name 	Registration Open 	Registrations Close 	Status 	Action
Registration Example	26-07-2023	04-08-2023	Published	 



# STEP 6 - Open Registrations

## Registration Form

Year: 2023

Competition Name	Registration Open	Registrations Close	Status	Action
Registration Example	26-07-2023	04-08-2023	Published	<b>Edit</b>

< 1 10 / page

To distribute the registration form to members, hover over the three Action dots and click Edit.

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## Registration Form

End User Registration URL (Only Membership Types marked for public display)

<https://registration-basketball.squadi.com/userRegistration?organisationId=0be8ca1c-c6f7-4b7a-9551-a5f9076f400e&competitionId=78c3660b-e789-423e-b979-273ec289ed8f>

End User Registration URL (Only Hidden Membership Types)

<https://registration-basketball.squadi.com/userRegistration?organisationId=0be8ca1c-c6f7-4b7a-9551-a5f9076f400e&competitionId=78c3660b-e789-423e-b979-273ec289ed8f&key=ffa217d65074daa14f311041132044e1>

There are two registration form links which can be distributed.



## Registration Example

Competition Registrations close on 15-09-2023

Registration Open ?

Registrations Close ?

Membership Product\*

SA Country Levy x Non-Playing Membership x SAC Temporary Fill-in Player x

SA Country Levy

Look ?